



Mitcham

Community House



2023

Annual Report

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Website www.mitchamcommunityhouse.org



MitchamCommunityHouse

ABN 94 427 759 044

Reg Incorpor No. A0001021S

teaching

connecting

supporting

WHO WE ARE

Mitcham Community House is a not-for-profit, community-based organisation providing a wide range of weekly activities including health and wellbeing classes, adult education classes, social and support groups, playgroups and childcare.

December 2023 Profile

Committee of Management

Chair Wendy Rose

Deputy Chair Wendy Gander

Treasurer Robert Williams

General Member Sue Fallon

General Member Marina Dickson

General Member Georgia Seviloglou

Association Secretary Leila Ragg

Staff

Manager Leila Ragg

Administration Pam McCutchan

Finance Nicky Albert

Childcare Coordinator Jody Walker

Childcare Educator Angel Stephen Raj

Volunteers

Sue Curlis

Helene Boucher

Judith Cooke

Carolyn Shelley

Wendy Gander

Mavis Smith

Jessica Pooke

Lesley Hawkes

Hayley Sporton

CHAIR'S REPORT

Another year has flown by and my grateful thanks goes to the Mitcham Community House Committee, our Volunteers and all the participants of our programs for supporting us and ensuring the House is able to provide services to the Mitcham community.

Last year the Staff, Tutors and Committee were focussed on re-building the program after Covid, and in 2023 we are delighted that so many of you have returned, we have welcomed new members and we have more families using our Child Care.

The House and community have been economically under pressure over the past year and we currently rely on a very small Administrative staff to provide a friendly and helpful environment. We are therefore grateful for all the ongoing funding we receive from Whitehorse Council, the Department of Families Fairness and Housing, and the Department of Education and Training.

I would like to make special mention and thanks to our local councillor, Cr Prue Cutts, who gives us great support, encouragement and acknowledgement.

We thank other Community organisations for their support, Waverley Woodworkers and Bunnings Staff who have provided equipment and voluntary support for our Child Care Program.

Our hard working staff, Leila our Manager, Pam McCutchan Front of House, Nicky Albert Accountant, Jody Walker Child Care Co-Ordinator, Angel Stephen Raj Childcare Educator have worked extremely hard over the year showing great commitment and loyalty to the House. We are delighted that our Occasional Child Care Program has grown stronger over the year thanks to our innovative staff.

We received sad news before the end of year break, with the resignation of our Manager Leila Ragg. We want to say a big thankyou to Leila, who joined us just at the point when Covid made it necessary to close the House and she has very ably led the House and Staff over the past year to where we are today. We wish her well. We will miss her. We are currently beginning the search for a new Manager.

My warmest thanks go to our small but effective committee - Deputy Chair, Wendy Gander, Bob Williams Treasurer, Sue Fallon Minute Taker, Marina Dickson and Georgia Seviloglou for their friendship and support. They are responsible for ensuring the House is compliant with Government regulations and that all who attend the House are in a safe and friendly environment. They give of their time willingly and freely and their support to me as Chair has been greatly appreciated. We enter 2024 with great enthusiasm.

I am stepping down as Chair at our AGM on March 21, and want to thank everyone associated at the House for their ongoing support. I have enjoyed this opportunity to serve as Chair and will continue to serve the House in every way I can and ensure we remain a warm, friendly and open Community House.

Wendy Rose AM

CHAIR

TREASURER'S REPORT

With us still recovering financially from the COVID years our General Course income improved on 2022 but still was under budget for 2023.

With a tight rein on our finances by our wonderful Administration team and our very capable Accountant Nicky, we were able to finish our year \$8,000 to the better of our budget but still with a deficit of \$3,000.

We are endeavouring to break even in 2024 with small course fee increases scheduled. Nicky, as usual has all staff entitlements plus fees and grants received in advance already provided for in our Balance Sheet Liabilities as at 31 December so no unwelcome surprises envisaged and all with still a healthy balance.

Our manager Leila has recently resigned, and we are in the process of selecting her replacement with Pam doing her usual wonderful job of covering her role along with the Manager's, with great support by Wendy Gander and the rest of the committee.

The range of programs provided plus the number and scope of organisations who use our rooms are all handled with the usual efficiency and warm atmosphere of the House as we certainly provide a lot more than our finances represent.

It is always a pleasure to attend our committee of management meetings as they are conducted in a friendly and positive manner, and I invite anyone who feels they want to contribute something to their local community to contact us and become a part of our team.

I am fortunate to be a part of the great team at the House.

Bob Williams
Hon. Treasurer

MANAGER'S REPORT

Post-pandemic, Mitcham Community House (MCH) continued to recover in 2023, with the number of participants slowly increasing. We continued to provide virtual attendance options (via Zoom) for a number of our classes. This hybrid version proved to be popular with those who weren't able to make it to the House every week.

Childcare places were in high demand and, pleasingly, our Childcare income increased by more than 48% over the year. Well done to Jody and Angel for ensuring our childcare families enjoy a warm, welcoming and engaging environment.

Highlights of 2023:

Mitcham Community House and Box Hill South Neighbourhood House again created a display at Nunawading Library promoting all ten Neighbourhood Houses in the City of Whitehorse.

Our Children's Art Competition proved to be very popular again this year with 110 entries. Our judges were certainly set a difficult task in selecting winners in each category!

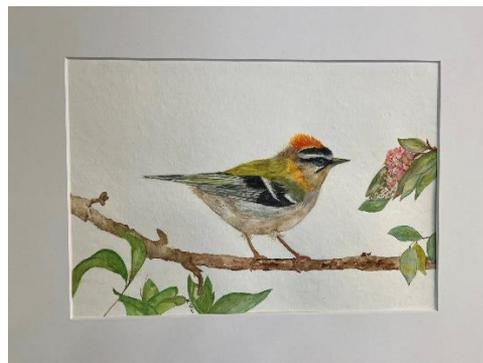
Waverley Woodworkers generously donated toys to our childcare for which we are extremely grateful.



(Above: some of the items donated to Childcare by Waverley Woodworkers)

We ran another successful Open Day in October which included:

- An entertaining performance by our Bellydance tutor and class participants
- showcase of the work of our talented art class
- free demonstrations of classes run by our wonderful tutors
- children's activities including art and craft
- many wonderful volunteers helping to serve tea, coffee, cakes as well as cooking and serving dozens of sausages



One of the artworks on display at Open Day

Our community continued to volunteer their time for the House:

- working in our office
- keeping our garden tidy
- helping to run our Open Day in October
- our regular volunteers continued to support our groups and keep our community connected

Funding

Mitcham Community House gratefully received ongoing funding and support from the following agencies in 2023:

Department of Families, Fairness and Housing (Neighbourhood House Coordination Program)

Whitehorse City Council (Partnership Funding)

Department of Education and Training (pre-accredited training)

The Good Things Foundation – Be Connected

Partnerships

Adult, Community and Further Education (ACFE)

Mitcham Community House provided the following pre-accredited training in 2023:

- Auslan
- English for Migrants

The purpose of pre-accredited training is to provide learners with a pathway to employment and/or further training. Eligible places are funded by the State Government of Victoria through the Department of Education.

Swinlocal

The Swinlocal network is a partnership between Swinburne University of Technology and a group of Learn Local organisations (such as Mitcham Community House). The aim of the partnership is to build the capacity of learners, communities and training organisations.

MACV (Mitcham, The Avenue, Clota Cottage, Vermont South) Mitcham Community House works in partnership with three other community houses to offer a combined delivery of targeted pre-accredited training. In 2023 we successfully acquitted a Local Innovation Grant from the Adult Community and Further Education Board (ACFE) to establish a partnership with three local businesses and organisations.

Associations and Networks

Mitcham Community House is a member of the following associations and networks:

- Neighbourhood Houses Victoria (NHVic), our peak body
- Jobs Australia
- Whitehorse Community Houses (WCH)
- Community Houses Association of Outer Eastern Suburbs (CHAOS)
- Swinlocal
- Playgroups Victoria

Many thanks to our dedicated team of staff and volunteers including our Committee of Management (Wendy Rose, Robert Williams, Sue Fallon, Wendy Gander, Marina Dickson and Georgia Seviloglou), Pam McCutchan (Office Administrator), Nicky Albert (Finance Officer), our wonderful Childcare team of Jody Walker (Childcare Coordinator) and Angel Stephen Raj and Gael Sibbing (Office Temp)

December saw the resignation of Leila as the manager. We thank her for her guidance over the years, particularly through the COVID lockdowns and our recovery when classes were eventually able to resume onsite. We will miss her and wish her all the very best in her new endeavours.

2023 Tutors

Mitcham Community House offers a wide range of well attended activities due to our talented tutors. I'd like to thank the following tutors for sharing their skills and experience with our participants in 2023:

Kim Beasley

Tamara Doyle-Bates

Birgit Veith

Debra Morgan

Erica Kurec

Irene Herzel

Jane Bouwmeester

Lea Young

Sandy Walsh

Kylie Cook

Lucy Woollard

Lyn Cardwell

Maree Chadwick

Mel Gomersall

Melisa Macchia

Richard Scalamera

Wendy Bradtke

Wanda Poon

Hannah Trevaskis

Pam McCutchan

Acting Manager

CHILDCARE REPORT

Mitcham Community House Child Care offered 5 hours of care on a Wednesday and Friday and 3 hours on a Thursday throughout 2023. Child care subsidy assisted more than 95% of families' access cheaper child care. Child care spaces were filled early in the year with waitlists for under 3 for all sessions.

Term 1 saw 245 children attend averaging 9 a session

Term 2 had 254 children with an average of 9.3

Term 3 278 with a session average of 9.3

Term 4 336 children per term with an average of 10 children per session.

We had two staff – Jody and Angel – both Diploma qualified - across the 3 sessions for 2023 providing great continuity of care to Children and families. We helped all children to develop confidence and independence through regular routines such as toileting, hand washing, snack time and tidy up time as well as working respectfully with each other which enabled great communication between children of all ages.

We fostered independence and helped children feel connected to their space by allowing them to choose where their bags hung and where they sat at snack and lunch times.

We explored lots of themes throughout the year – Summer/under the sea, farm animals, Autumn, bugs, transport, colours, winter, spring as well as Mothers and Father's Day, Easter and Christmas. The children were all encouraged to contribute different ideas around each theme for art and craft and messy activities to engage in which once again helped them feel connected to their space.

Outside the children developed a connection to the outdoors and helped keep their environment tidy, this was especially evident during Autumn where their favourite activity was raking fallen leaves and sweeping sand.

We had multiple visits again from Bunnings – Alison and Mary did lots of art and craft sessions with the children on a Thursday particularly around special days such as Mother's and Father's day.

They also organized a working bee early October where lots of Bunnings staff came and gave our backyard a mini make over. They topped up sand and mulch, painted the fence, donated new roofing for the sand pit and planted many plants, they also donated some outdoor tables/chairs so the children could have morning tea or lunch outside when the weather permitted.

We were also very lucky to receive a donation of wooden toys from the Waverly woodworkers. We received wooden cars and trucks, rockets and a dolls cradle as well as an outdoor mini kitchen. The children thoughtfully enjoyed incorporating the new toys into their play.

We continued with yoga and meditation throughout 2023, introducing a whole new group of children to quiet mindful activities helping them to learn how to calm mind and body after a busy day. During winter when weather didn't permit us to go outside we set up climbing and obstacle courses inside which gave the children a chance to be more active and work on their gross motor skills.

The ongoing support of Leila, Pam and the Committee helped to create a wonderful positive working environment for staff which allowed them to do their jobs to the best of their ability

Once again we are looking forward to the new year with great enthusiasm and desire to improve our service even more.

Jody Walker
Child care Coordinator

Angel Stephen Raj
Child care Assistant

FINANCIAL STATEMENTS

For the year ending 31 December 2023

Balance Sheet

Statement of Profit and Loss

Statement of Cash Flow

Statement of Changes in Equity

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Statement by Members of the Committee

Committee Report

Auditors Independence Declaration

Independent Audit Report

Mitcham Community House
Balance Sheet Prev Year Comparison
As of December 31, 2023

	Dec 31, 23	Dec 31, 22
ASSETS		
Current Assets		
Chequing/Savings		
BBL Cheque Account	112,712.42	131,344.19
BBL Debit Card Account	442.98	388.31
BBL Online Saver Account	73,518.01	72,576.03
BBL Saver - 90 Day	121,145.50	116,778.14
Cash Register Funds	2,434.65	0.00
CBA Cheque Account	0.91	2.34
Total Chequing/Savings	310,254.47	321,089.01
Accounts Receivable		
Accounts Receivable	3,952.90	1,943.60
Total Accounts Receivable	3,952.90	1,943.60
Total Current Assets	314,207.37	323,032.61
TOTAL ASSETS	314,207.37	323,032.61
LIABILITIES		
Current Liabilities		
Accounts Payable		
Accounts Payable	14,858.68	13,318.87
Total Accounts Payable	14,858.68	13,318.87
Other Current Liabilities		
2024 ACFE	570.00	120.00
2024 Annual Fee	1,190.00	360.00
2024 Fees in Advance	17,139.00	12,688.00
ACFE - Grants In Advance	9,787.64	7,927.92
GST- Net	131.75	-443.46
Staff Entitlements		
Prov for Annual Leave	6,887.94	13,577.16
Provision for Long Service Leav	26,739.04	30,136.15
Provision for LSL (PLSA)	-12,223.06	-11,795.90
Provision for Personal Leave	49,463.16	53,053.49
Purchased Leave	446.28	2,013.32
Total Staff Entitlements	71,313.36	86,984.22
Total Other Current Liabilities	100,131.75	107,636.68
Total Current Liabilities	114,990.43	120,955.55
TOTAL LIABILITIES	114,990.43	120,955.55
NET ASSETS	199,216.94	202,077.06

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15/03/24

Accrual Basis

Mitcham Community House
Balance Sheet Prev Year Comparison
As of December 31, 2023

	<u>Dec 31, 23</u>	<u>Dec 31, 22</u>
EQUITY		
J Matthews Bequest	27,579.93	27,579.93
Reserve for Contingency Plans	22,000.00	22,000.00
Retained Earnings	152,497.13	203,227.11
Net Income	-2,860.12	-50,729.98
TOTAL EQUITY	<u><u>199,216.94</u></u>	<u><u>202,077.06</u></u>

Mitcham Community House
Profit & Loss Prev Year Comparison
 January through December 2023

	Jan - Dec 23	Jan - Dec 22
Ordinary Income/Expense		
Income		
ACFE/DET Income		
ACFE Course Enrolments	2,160.00	610.00
ACFE Software Grant	0.00	749.34
Course Income	0.00	190.00
Local Innovation Grant	8,000.00	0.00
Pre Accredited Training	14,529.90	7,644.00
Training Delivery Support Grant	5,500.00	5,500.00
Total ACFE/DET Income	30,189.90	14,693.34
Administration Income		
City Of Whitehorse Grant - Admi	41,155.22	39,418.58
DHHS Coordination Grant	94,380.00	92,580.11
Good Things Foundation Grant	1,000.00	0.00
Project Administration	1,295.00	0.00
Total Administration Income	137,830.22	131,998.69
Childcare Income		
Childcare Fees	74,069.54	48,478.29
Rotary Grant - Childcare	0.00	1,500.00
Total Childcare Income	74,069.54	49,978.29
Fundraising Income...	0.00	87.00
General Courses Income		
General Course Enrolments	105,347.10	101,381.15
Total General Courses Income	105,347.10	101,381.15
House Income		
Interest Received	5,309.34	1,122.93
Membership	1,690.01	665.00
Power Saving Bonus	540.00	510.00
Rental Income		
Birthday Party Bond	100.00	100.00
Rentals	6,266.81	5,518.19
Rental Income - Other	-181.82	0.00
Total Rental Income	6,184.99	5,618.19
Sundry Income	106.00	11.00
Ventilation Grant Income	0.00	500.00
Total House Income	13,830.34	8,427.12
Total Income	361,267.10	306,565.59
Gross Profit	361,267.10	306,565.59

Mitcham Community House
Profit & Loss Prev Year Comparison
 January through December 2023

	Jan - Dec 23	Jan - Dec 22
Expense		
ACFE Expense		
ACFE Non Provision of Hours '21	0.00	2,120.30
ACFE Super	227.79	213.60
ACFE Tutors Payroll	10,016.12	3,856.56
Long Service Leave Provision	239.47	92.46
Training Delivery Support Expen	0.00	3,745.27
Total ACFE Expense	10,483.38	10,028.19
Administration Expenses		
Admin Payroll On Costs		
Admin Super	15,863.62	14,223.16
Annual Leave Provision	4,949.56	9,204.13
Long Service Leave Provision	2,796.87	3,378.73
Personal Leave Provision	3,313.94	3,155.15
Professional Development	0.00	165.00
Workcover	4,823.69	2,116.84
Total Admin Payroll On Costs	31,747.68	32,243.01
Administration Payroll		
Admin Casual	4,686.33	0.00
Front of House/Admin	41,676.17	47,789.53
Manager	81,145.09	79,319.15
Total Administration Payroll	127,507.59	127,108.68
Equipment	1,253.59	0.00
Marketing	1,366.74	1,586.19
Total Administration Expenses	161,875.60	160,937.88
Childcare Expenses		
Annual Leave Provision	2,475.42	4,092.69
Childcare Payroll	39,368.70	44,889.99
Childcare Super	4,637.21	4,917.84
Consumables - Childcare	1,025.33	781.60
Equipment - Childcare	542.73	905.46
Long Service Leave Provision	760.30	1,263.28
Personal Leave Provision	1,423.46	1,575.35
Professional Development	70.00	265.00
Rotary Grant - Exp - CC	0.00	693.09
Xplor Fees	1,994.00	1,899.00
Total Childcare Expenses	52,297.15	61,283.30
General Courses Expenses		
Class Expense	45.45	-20.00
General Books & Equipment	0.00	43.64
General Super	9,154.49	7,659.61
General Tutor Payroll	76,824.45	74,884.14
Long Service Leave Provision	1,811.98	1,873.71
Playgroup Expenses	0.00	50.00
Total General Courses Expenses	87,836.37	84,491.10

Mitcham Community House
Profit & Loss Prev Year Comparison
 January through December 2023

	Jan - Dec 23	Jan - Dec 22
Grant Expenditure		
Innovation Grant	8,000.00	0.00
Total Grant Expenditure	8,000.00	0.00
House Expenses		
Audit	2,300.00	2,200.00
Bank Charges		
Cheque Account	124.86	119.28
Merchant Fees	1,312.31	1,394.60
Total Bank Charges	1,437.17	1,513.88
Cleaning	15,535.15	14,385.00
Equipment	85.09	307.88
Finance Officer	6,867.50	6,540.00
Gifts	1,547.38	1,472.63
Good Things Foundation Grant Ex	463.75	0.00
House Supplies		
Cleaning	30.41	30.91
Groceries	1,428.63	914.89
Office	1,930.77	1,859.15
Total House Supplies	3,389.81	2,804.95
Insurance		
General	1,124.69	1,019.18
Insurance - Other	181.82	181.82
Total Insurance	1,306.51	1,201.00
Other Expenses	-1.34	-1.42
Photocopier Expenses	1,314.00	1,314.00
Registrations		
Kitchen Registration	334.00	322.00
Total Registrations	334.00	322.00
Rent Expenses	0.00	100.00
Repairs & Maintenance		
Building	1,497.76	1,451.74
Grounds	95.00	36.36
IT Upgrades & Repairs	93.51	0.00
Repairs & Maintenance - Other	18.17	0.00
Total Repairs & Maintenance	1,704.44	1,488.10
Subscriptions		
Associations	1,352.27	1,432.27
Other	3,769.87	1,122.44
Subscriptions - Other	49.15	831.24
Total Subscriptions	5,171.29	3,385.95
Telephone & Internet	900.90	902.76

Mitcham Community House
Profit & Loss Prev Year Comparison
 January through December 2023

	Jan - Dec 23	Jan - Dec 22
Utilities		
Electric	1,872.35	2,488.22
Gas	443.47	565.35
Water	358.95	588.34
Total Utilities	2,674.77	3,641.91
Ventilation Grant Exp	0.00	726.36
Total House Expenses	45,030.42	42,305.00
Payroll Expenses	0.00	0.00
Total Expense	365,522.92	359,045.47
Net Ordinary Income	-4,255.82	-52,479.88
Other Income/Expense		
Other Income		
Fundraising Income		
Bunnings Sausage Sizzle	702.00	1,934.50
Donation	569.10	66.20
Entertainment Books	171.00	0.00
Fresh Produce	0.00	2.00
General	4.00	104.00
Knitted Goods	164.00	96.00
Total Fundraising Income	1,610.10	2,202.70
Total Other Income	1,610.10	2,202.70
Other Expense		
Fundraising Expenses.		
Bunnings Sausage Sizzle	106.40	452.80
Social/Fundraising	108.00	0.00
Total Fundraising Expenses.	214.40	452.80
Total Other Expense	214.40	452.80
Net Other Income	1,395.70	1,749.90
Net Income	-2,860.12	-50,729.98

**MITCHAM COMMUNITY HOUSE INC.
CASH FLOW STATEMENT
FOR THE YEAR ENDED 31 DECEMBER, 2023**

	2023	2022
OPERATING CASH FLOW:		
Cash Receipts from Customers	\$ 371,249.91	\$ 330,980.67
Cash Payments to Suppliers & Employees	-\$ 387,393.79	-\$ 365,961.40
Interest Received	\$ 5,309.34	\$ 1,122.93
	-----	-----
Increase/Decrease in Cash & Cash Equivalents	-\$ 10,834.54	-\$ 33,857.80
Cash Balance at 31/12/22	\$ 321,089.01	\$ 354,946.81
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Cash Balance at 31/12/23	\$ 310,254.47	\$ 321,089.01
 Reconciliation of Profit & Net Cash provided by Operating Activities:		
Surplus/Deficit	-\$ 2,860.12	-\$ 50,729.98
Add (Deduct) items not affecting cash:		
Increase/Decrease Accounts Receivable	-\$ 2,009.30	-\$ 15.00
Increase/Decrease Accounts Payable	\$ 1,539.81	\$ 5,187.25
Increase/Decrease Fees In Advance	\$ 7,590.72	\$ 5,294.97
Increase/Decrease FLSP Funds	\$ -	\$ -
Increase/Decrease Family Violence Contingency	\$ -	\$ -
Increase/Decrease GST	\$ 575.21	-\$ 452.77
Increase/Decrease PAYG Payable	\$ -	\$ -
Increase/Decrease Staff Entitlements	-\$ 15,670.86	\$ 6,857.73
Increase/Decrease Superannuation	\$ -	\$ -
Increase/Decrease Together we do Better Grant	\$ -	\$ -
	-----	-----
	-\$ 10,834.54	-\$ 33,857.80

**MITCHAM COMMUNITY HOUSE INC.
STATEMENT OF CHANGES IN EQUITY
FOR THE YEAR ENDED 31 DECEMBER, 2023**

	Retained Surplus	Total Equity
Balance at 1 January 2022	252,807.04	252,807.04
Surplus/Deficit after income tax expense for the year	- 50,729.98	- 50,729.98
Other comprehensive income for the year, net of tax	-	-
Total comprehensive income for the year	-	-
	<u>202,077.06</u>	<u>202,077.06</u>
Balance at 31 December 2022	202,077.06	202,077.06
Balance at 1 January 2023	202,077.06	202,077.06
Surplus/Deficit after income tax expense for the year	- 2,860.12	- 2,860.12
Other comprehensive income for the year, net of tax	-	-
Total comprehensive income for the year	-	-
	<u>199,216.94</u>	<u>199,216.94</u>
Balance at 31 December 2023	199,216.94	199,216.94

Mitcham Community House Inc.
Notes to the Financial Statements
For the Year ended 31st December 2023

I. STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES

The committee have prepared the financial statements on the basis that the Incorporated Association is a Non reporting entity because there are no users dependent on general purpose financial statements.

The financial statements are therefore special purpose financial statements that have been prepared in order to meet the needs of members.

The financial statements have been prepared in accordance with the significant accounting policies disclosed below which the committee have determined are appropriate to meet the needs of members. Such accounting policies are consistent with the previous period unless stated otherwise.

The financial statements have been prepared on a cash basis and are based on historical costs unless otherwise stated in the notes. The accounting policies that have been adopted in the preparation of the statements are as follows:

(a) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, other Short term highly liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities on the balance sheet.

(b) Employee Benefits

Provision is made for the company's liability for employee benefits, arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled, plus related on-costs.

(c) Revenue and Other Income

Revenue is measured at the value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Dividend revenue is recognised when the right to receive a dividend has been established.

(d) Investment property revenue is recognised on a straight-line basis over the period of the lease term so as to reflect a constant periodic rate of return on the net investment.

All revenue is stated net of the amount of goods and services tax (GST).

(e) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances, the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Mitcham Community House Inc Committee's Report For the Year ended 31 December 2023

Your committee members submit the financial report of the Mitcham Community House Inc for the financial year ended 31 December 2023.

Committee Members

The names of committee members throughout the year and at the date of this report are:

Wendy Rose
Robert Williams
Suzanne Fallon
Wendy Gander
Marina Dickson

Principal Activities

The principal activities of the association during the financial year were:
Community Services

Significant Changes

No significant change in the nature of these activities occurred during the year.

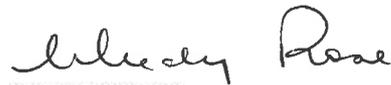
Operating Result

The Income (Loss) for the year ended 31st December 2022 amounted to \$(50,729.98), compared to an Income in the previous year of \$1,289.57

Auditor's Independence Declaration

Section 307C of the Corporations Act 2001 requires the company's auditors, TBT Accounting Pty Ltd, to provide the directors with an Independence Declaration in relation to the review of the financial statements. The Independence Declaration forms part of the financial statements.

Signed in accordance with a resolution of the Members of the Committee.



Wendy Rose (Chair)



Robert Williams (Treasurer)

Dated 18th March 2024

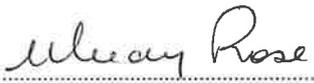
Mitcham Community House Inc
Statement by Members of the Committee
Mitcham Community House Inc
31 December 2023

The committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

In the opinion of the committee as set out in the accompanying financial report;

1. Presents a true and fair view of the financial position of Mitcham Community House Inc as at 31 December 2023 and its performance for the year ended on that date.
2. At the date of this statement, there are reasonable grounds to believe that Mitcham Community House Inc will be able to pay its debts as and when they fall due.

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



Wendy Rose (Chair)



Robert Williams (Treasurer)

Dated 18th March, 2024

Auditors Independence Declaration Under Section 307C of the Corporations Act 2001

To Members of Mitcham Community House Inc

I declare that, to the best of my knowledge and belief, in relation to the audit of Mitcham Community House Inc for the year ended 31 December 2023 there have been;

- a) no contraventions of the auditor independence requirements of the Corporations Act 2001 in relation to the audit; and
- b) no contraventions of any applicable code of professional conduct in relation to the audit.

David J Taplin

David Taplin CA
TBT Accounting Pty Ltd
Suite 3, 43 Railway road, Blackburn Vic 3130

Dated 15 March 2024

Mitcham Community House Inc Independent Audit Report to the Members of Mitcham Community House Inc

Report on the Financial Report

We have audited the accompanying financial report of Mitcham Community House Inc (the association) which comprises the balance sheet as at 31 December 2023 and the income statement, statement of recognised income and expenditure and cash flow statement for the year ended on that date, a summary of significant accounting policies and other explanatory notes and the statement by members of the committee.

Committee's Responsibility for the Financial Report

The committee of the association is responsible for the preparation and fair presentation of the financial report in accordance with the Associations Incorporation Reform Act 2012 . This responsibility includes establishing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

**Mitcham Community House Inc
Independent Audit Report
to the Members of
Mitcham Community House Inc**

Auditor's Opinion

In our opinion:

The financial report of Mitcham Community House Inc is in accordance with the Associations Incorporation Reform Act 2012 including:

- i. giving a true and fair view of the Association's financial position as at 31 December 2023 and of their performance for the year ended on that date; and
- ii. complying with Australian Accounting Standards (including the Australian Accounting Interpretations) and the Associations Incorporation Reform Act 2012

David J Taplin

David Taplin C A
TBT Accounting Pty Ltd
Suite 3, 43 Railway road, Blackburn Vic 3130

Dated 15 March 2024

ACKNOWLEDGEMENTS

Mitcham Community House thanks the following organisations for their ongoing support:

Department of Families, Fairness and Housing

City of Whitehorse

Department of Education and Training

Neighbourhood Houses Victoria

Community Houses Association of the Outer Eastern Suburbs

Whitehorse Community Houses Network



In the spirit of respect, Mitcham Community House acknowledges the Aboriginal peoples of Australia as the traditional custodians of the land on which we reside, work and travel.

