

**Mitcham Community House**  
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## Term 3 and 4 Learn Local (ACFE Classes)

### ACFE Vocational Journeys (Be Career Active)

Vocational Journeys is an inside-out approach to career development. The first half of this course is about your inner work. You reflectively explore your dreams, hopes, current skills, values, interests and experience. Grounded in this deeper knowledge of yourself, the second half of this course is the practical exploration of the study and work opportunities which are best suited to you. The course involves developing essential generic job ready skills and aims to leave you feeling more confident and skilled in finding the work you really want.

Day	Time	Term 4 (T4)	T4 Cost
Friday	9:30am-2:30pm	11 Oct to 1 Nov-4 wks	\$55pp (or \$50pp concession)

### ACFE EAL Intermediate

An English-language learning program for Intermediate Level English As an Additional Language (EAL) students. [This course is run over two days Thursday and Friday.](#) **Fee: \$90 (or \$70 concession) for the whole course for 20wks, Thursday and Fridays.**

Day	Time	Term 3 (T3)	Term 4 (T4)	T3 & T4 Cost
Thursday	9am-12:00pm	18 Jul to 19 Sep- 10 wks	10 Oct to 12 Dec- 10 wks	<b>\$90 (or \$70 conc) for the whole course Thu &amp; Fri for 20wks</b>
Friday	9am-2:30pm	19 Jul to 20 Sep- 10 wks	11 Oct to 13 Dec- 10 wks	

## ACFE Employment and Study Pathways for EAL Learners

This course is for EAL learners seeking an extensive understanding of employment and study pathways

Day	Time	Term 3 (T3)	T3 Cost	Term 4 (T4)	T4 Cost
Thursday	12:30pm-3:30pm	18 Jul to 19 Sep-10wks	\$60pp ( or \$50pp Concession ) per term	10 Oct to 12 Dec-10 wks	\$60pp (or \$50pp Concession) per term.

### Cost of childcare \$6 per hour per child

This course develops practical skills for job applications and explores possible further study options.

Skills and knowledge learnt include

Resume writing

Cover letter writing

Addressing Job Criteria

Interview skills

Telephone Skills

Your rights and responsibilities in a job

Working or volunteering in the community

..and many more Australian Labour Market Entry related skills

### Adult, Community and Further Education (ACFE) Government Funded Classes

\*\*To be eligible for a LEARN LOCAL Funded course, students must be:

Australian or New Zealand citizens

Australian Permanent Residents

**Your Australian Resident Card (Green Medicare Card) will be requested as proof**

Concession Card and Australian Health Care Card holders are eligible for reduced fees